



157 Bridge Street, St. Paul, Minnesota 55126

johnnandrezzi@aol.com 651.765.1813 www.festaitalianmn.org

Festa Italiana Minnesota(FIM) - Vendor Contract 2015

1. Specs: You will receive space for a 10X10 tent and for a customer service area. Under no circumstances can tents or items be tied or attached in anyway to city lights, benches, or any city property. Tents must be weighted in case of inclement weather. Any larger space requirements than 10X10 must be approved in writing by the FIM Vendor Director, Judy Rulli, prior to the FIM '15.

2. Space: Your booth must be set-up in the designated spot on the designated day of Thursday July 16th, 2015 between 9 a.m. and 8 p.m. and be ready for the opening day of the event on Friday, July 18th, 2015, by 11 a.m. You can park at _____ during set-up and take down hours only. FIM will provide limited parking during the days of July 17 & 18, 2015. Event hours: July 17th 11 a.m. to 10 p.m., July 18th 11 a.m. to 10 p.m. Take down/load-out hours: July 19th no earlier than 7:00 a.m. until 8:00 p.m.

3. Staffing: Your booth must be staffed at all times during the hours of operation July 17th, 11 a.m. to 10 p.m., July 18th, 11 a.m. to 10 p.m. Your booth must be open and staffed at least 15 minutes prior to start time on FIM days and must remain open and staffed until closing on FIM days.

4. Merchandise: Items relating to weapons, drugs, or items sexual in nature will not be allowed for sale. You cannot sell or give away any food or drink items without the expressed written consent of the Festa Director of Vendors, Judy Rulli. All such requests must also include all necessary government permits. Please complete the exclusive list of items to be sold in your booth (attached.) A completed list must be turned into Judy Rulli along with this contract to be allowed to sell at Festa Italiana Minnesota.

5. Insurance: All vendors must have a General Liability policy naming FIM as additionally insured. A copy of this certificate must be kept at your booth and a copy must be given to Judy Rulli prior to the start of the event.

6. Fee: A non-refundable vending fee of **\$200** plus any additional fees for power, tent and table rental will be charged and payment is due in full on or by Tuesday, June 30th, 2015 payable to Festa Italiana Minnesota. Failure to pay may result in the cancellation of the vendors' participation in Festa Italiana Minnesota '15.

I understand that my booth will be properly set-up according to the vendor specs and ready for showing for the first day of the event. Hours of operation are; July 17th, 11 a.m. to 10 p.m., July 18th, 11 a.m. to 10 p.m., Take down/load-out hours: July 19th no earlier than 7:00 a.m. until 8 p.m. @ Harriet Island Regional Park, Saint Paul, Minnesota. My booth will be staffed at all times during the event. I will obtain an insurance policy for my booth and a certificate of coverage will be given to the vendor chair. I will not sell items that are not on my list of items for sale without the consent of the vendor chair. Failure to comply with any of the above items may result in closure of your booth and removal from FIM.

Loss or theft of merchandise from your booth or personal property is sole responsibility of the vendor. FIM and persons associated with FIM will not be held responsible for such actions. The vendor agrees to indemnify and hold harmless Festa Italiana Minnesota, and persons associated with FIM., officers, staff, all committee members and their family members, and volunteers from any and all legal proceedings that might arise out of any dispute of any merchandise sold by or authorized for sale by the vendor at the FIM '15, any negligence or damage to property. The vendor agrees that any and all taxes that might be due from the sales at FIM '15 are the sole responsibility of the vendor

Please sign to agree to the above terms and return one copy of this agreement along with your payment to Judy Rulli Socha. jgsocha@aol.com

Owner's Signature: _____

Business Name/Owner's Name:

Address:

City:

State:

Zip:

"Celebrating Authentic Italian Culture in Minnesota"

** A 501(c)(3) non-profit and Film Production Event*



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Phone:

E-Mail:

Exclusive List of Merchandise Items For Sale @ FIM '15

- 1.
- 2.
- 3.
- 4.
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- 22.

Signature _____ Date:

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